**Risk Assessment Template**

|  |  |
| --- | --- |
| **Assessment Subject:** |  |
| **Directorate/Division:** |  | **Assessor:** |  |
| **Date of Assessment:** |  | **Date to Review:** |  |

| **Hazard(s) Identified** (anything which may cause harm) | **What is the Risk?****Who/how are affected?**(what could happen) | **Existing Control Measures**(current action to limit risk) | **Risk Rating = Severity X Likelihood**(1-16) | **Additional Control Measures**(eliminate or further limit risk) | **Remaining Risk**(1-16) | **Action by Who** | **Action by when** |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Signature of Assessor: |  | Approval/sign off (signature): |  |

**Risk rating/severity matrix**

|  |  |  |
| --- | --- | --- |
|  |  | **Likelihood of exposure** |
|  |  | **Unlikely = 1** | **Possibly = 2** | **Likely = 3** | **Very Likely = 4** |
| **Severity of harm** | **Low = 1** | **1** | **2** | **3** | **4** |
| **Medium = 2** | **2** | **4** | **6** | **8** |
| **High = 3** | **3** | **6** | **9** | **12** |
| **Very High = 4** | **4** | **8** | **12** | **16** |

Please refer to the document Risk Assessment Guidance for further information.