**Risk Assessment Template**

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| **Assessment Subject:** |  | | |
| **Directorate/Division:** |  | **Assessor:** |  |
| **Date of Assessment:** |  | **Date to Review:** |  |

| **Hazard(s) Identified** (anything which may cause harm) | **What is the Risk?**  **Who/how are affected?**  (what could happen) | **Existing Control Measures**  (current action to limit risk) | **Risk Rating = Severity X Likelihood**  (1-16) | **Additional Control Measures**  (eliminate or further limit risk) | **Remaining Risk**  (1-16) | **Action by Who** | **Action by when** |
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| Signature of Assessor: |  | Approval/sign off (signature): |  |

**Risk rating/severity matrix**

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|  |  | **Likelihood of exposure** | | | |
|  |  | **Unlikely = 1** | **Possibly = 2** | **Likely = 3** | **Very Likely = 4** |
| **Severity of harm** | **Low = 1** | **1** | **2** | **3** | **4** |
| **Medium = 2** | **2** | **4** | **6** | **8** |
| **High = 3** | **3** | **6** | **9** | **12** |
| **Very High = 4** | **4** | **8** | **12** | **16** |

Please refer to the document Risk Assessment Guidance for further information.